



TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

www.tdlr.texas.gov

JOURNEYMAN LINEMAN LICENSE APPLICATION INSTRUCTIONS

DOCUMENTS SUBMITTED WITH YOUR APPLICATION WILL NOT BE RETURNED. KEEP A COPY OF YOUR COMPLETED APPLICATION, ALL ATTACHMENTS, AND YOUR CHECK OR MONEY ORDER.

MAKE CHECK OR MONEY ORDER PAYABLE TO TDLR.

1. NAME – Write your legal name in the spaces provided. (Last, First, Middle Name, Suffix) Examples of a suffix include Jr., Sr., and II. (Mr. is not a suffix.) NOTE: The name you use on this application must match the VALID government-issued photo ID you intend to use to obtain access to the examination site.
2. DATE OF BIRTH – Write your birthdate.
3. GENDER – Select whether you are male or female.
4. SOCIAL SECURITY NUMBER – Social Security number disclosure is required by Section 231.302(c)(1) of the Texas Family Code in order to obtain a license. Your social security number is subject to disclosure to an agency authorized to assist in the collection of child support payments. For more information regarding child support payments, contact the Texas Attorney General at:

www.texasattorneygeneral.gov/cs or call (512) 460-6000 or (800) 252-8014.
5. MAILING ADDRESS – Write your current mailing address. This is the address where we will send you mail. A post office box can be used as a mailing address. You can add the zip plus-4 to help the postal service deliver mail more efficiently and accurately.
6. PHYSICAL ADDRESS – Write the physical address of your residence. Do not use a post office box for this address.
7. PHONE NUMBER – Write a telephone number, including the area code, where we can reach you during the day. This may be your office phone number where we can leave a message.
8. EMAIL ADDRESS – Write your email address only if you agree to the following statement. By providing my email address I authorize the Texas Department of Licensing and Regulation (TDLR) to send licensing communications and required notices to me by electronic mail. I understand that I may revoke this authorization in writing and that I must update my email address or I will not receive these notices. I understand that the email address I have provided in this application will remain confidential except as permitted or required by law.
9. CRIMINAL HISTORY – Indicate if you have ever been convicted of, or placed on deferred adjudication for, any misdemeanor or felony, other than a minor traffic violation. If YES, complete and attach a Criminal History Questionnaire for each offense. This form can be obtained from the TDLR website at www.tdlr.texas.gov/MISC/lic002.pdf
If you are worried your criminal history could prevent you from getting this license, Texas allows you to have your criminal history evaluated before submitting your application and non-refundable fees. To request a criminal history evaluation, submit a Criminal History Evaluation Letter, a completed Criminal History Questionnaire form for each crime you were convicted of, placed on deferred adjudication for, and a \$25 fee. You can find more information on the process and download the necessary forms on the TDLR website at www.tdlr.texas.gov/crimHistoryEval.htm
10. DISCIPLINARY ACTION HISTORY – Indicate if you have ever had an occupational license, certification, or registration suspended, revoked, or denied in any state. If you have, complete and attach a Disciplinary Action Questionnaire for each disciplinary action. This form can be obtained from the TDLR website at www.tdlr.texas.gov/misc/Disciplinary Action Questionnaire.pdf
11. LICENSING REQUIREMENTS – You must have at least:
 - a. 7,000 hours of training in an apprenticeship program approved by the United States Department of Labor, OR
 - b. 3½ years of experience as a journeyman lineman for an electric utility, electric cooperative, municipally owned utility, or electrical contractor in this state.

When your experience has been approved, the agency examination provider will mail you a postcard with information on how to schedule your examination. The employment history portion of the application must include the full 3½ years. An Experience Verification Form is required for each employer. If you are using the apprenticeship program training, a certificate or letter from the U.S Dept. of Labor is required.

12. **STATEMENT OF APPLICANT** – Carefully read the statement of applicant before you sign and date your application.
13. **EMPLOYMENT HISTORY** – If you are applying for licensure by experience and examination, you will need to complete all portions of the employment history indicating your job duties. All areas of this document must be completed. An Experience Verification Form or letters on company letterhead must be completed and signed by a qualified individual. This form and the Employment History portion of the application must match.
- If you are licensed as a journeyman lineman by a municipal or regional licensing authority, you do not need to provide any experience with this application. Include a copy of your journeyman lineman license issued by the municipal or regional licensing authority. You must also include the “Discontinued Municipal or Regional Licensing Program Form”.

APPLICATION INFORMATION FOR MILITARY SERVICE MEMBERS, MILITARY VETERANS AND MILITARY SPOUSES

The Texas Department of Licensing and Regulation recognizes the contributions of our active duty military service members, their spouses, and veterans. If you want to use one of the licensing options available to military service members, military veterans and military spouses, please complete the **Military Service Member, Military Veteran or Military Spouse Supplemental Application (TDLR form MIL001)** and attach it with your license application. The form is located on the TDLR website at: <http://www.tdlr.texas.gov/misc/militarysupplemental.pdf>.

If you have additional questions about qualifications, training or experience requirements relating to occupation licensing for military service members, military veterans or military spouses please go to the TDLR Military Information web page at: <http://www.tdlr.texas.gov/military.htm>.

SEND YOUR COMPLETED APPLICATION AND REQUIRED DOCUMENTS TO:

TDLR
P.O. Box 12157
Austin, TX 78711-2157

Documents submitted with your application will not be returned. Keep a copy of your completed application, all attachments, and your check or money order. Do not send cash.

For additional information and questions, please visit the [TDLR website](#). You can request assistance or submit required attachments via [TDLR webform](#) or fax (512) 475-2871. You may contact Customer Service Representatives by calling (800) 803-9202 (in state only) or (512) 463-6599; Relay Texas -TDD (800) 735-2989. Customer Service Representatives are available Monday through Friday (excluding holidays).

TDLR Public Information Act Policy:

This document is subject to the Texas Public Information Act. With certain exceptions, information in this document may be made available to the public. For more information, view the [TDLR Public Information Act Policy](#).



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JOURNEYMAN LINEMAN LICENSE APPLICATION

YOU MUST MEET ALL REQUIREMENTS WITHIN 12 MONTHS OF THE FILING DATE, OR THE APPLICATION WILL BE TERMINATED.

APPLICATION FEE: \$30 (FEE IS NON-REFUNDABLE)

1. Name (As shown on a VALID form of government-issued identification):

Last

First

Middle

Suffix

2. Date of Birth:

Month/Day/Year

3. Gender:

☐

Male

☐

Female

4. Social Security Number:

(See instruction sheet for disclosure information)

5. Mailing Address: (P.O. Box is allowed for this address.)

Number, Street Name, Suite Number/Apartment Number

City, State, Zip Code

6. Physical Address: (P.O. Box is not allowed for this address.)

Number, Street Name, Suite Number/Apartment Number

City, State, Zip Code

7. Phone Number:

(Area Code) Phone Number

8. Email Address:

(ex: johndoe@gmail.com) See instruction sheet for disclosure information.

9. Have you ever been convicted of, or placed on deferred adjudication for, any misdemeanor or felony, other than a minor traffic violation?

☐

Yes

☐

No

If YES, complete and attach a Criminal History Questionnaire for each offense.

See instruction sheet for more information

10. Have you ever had an occupational license, certification or registration suspended, revoked, or denied in any state?

☐

Yes

☐

No

If YES, attach a Disciplinary Action Questionnaire to this application.
(This does not include your driver license.)

11. LICENSE REQUIREMENTS

To qualify for a Journeyman Lineman License, you must meet either A or B below:

A.

- Completed at least 7,000 hours of training in an apprenticeship program approved by the United States Department of Labor; OR
- Submit proof of 3 ½ years of experience as a journeyman lineman for an electric utility, electric cooperative, municipally owned utility, or electrical contractor in this state;
AND
- Passed the Texas Journeyman Lineman License Examination.

Note: Completed application must include the Experience Verification Form (or letters from qualified individuals) and the Employment History portion of the application, as well as any supporting documentation.

B.

- Held a journeyman lineman license issued by a Texas municipality or region that has elected to discontinue issuing or renewing licenses;
- Held the municipal or regional license for the preceding year; AND
- Submit your application within 90 days of the date the municipality or region stops issuing or renewing licenses.

Note: The Discontinued Municipal or Regional Licensing Program Form must be completed and attached to this application.

12.

STATEMENT OF APPLICANT

I certify that I have read and will comply with all applicable provisions of the Electrician Act; Texas Occupation Code, Chapter 1305 and Chapter 51; Texas Administrative Code, Chapter 60; and the Electricians Administrative Rules, Texas Administrative Code, Chapter 73. I understand that providing false information on this application may result in denial of this application and/or revocation of the license I am requesting and the imposition of administrative penalties.

Date Signed

Signature of Applicant

13.

EMPLOYMENT HISTORY

Indicate below your employment history for each employer. You can make additional copies of this form and attach them if needed.

For each employment period, you must provide either a letter or Experience Verification Form from the qualified individual who can verify your experience. The Department may contact this individual for further verification.

Name: (As it appears on your original application)

Last, First, Middle, Suffix (Jr. Sr. III)

Social Security Number:

(See instruction sheet for disclosure information)

Employer Name:

Employer's Phone Number:

(Area Code) Phone Number

Employer's Address:

Number, Street Name, Suite Number

City, State, Zip Code

Qualified Individual's Name:

Issuing Jurisdiction:

☐ Electric Utility

☐ Electric Cooperative

☐ Municipally Owned Utility

☐ Electrical Contractor

Texas Elec. Contractor License #

Describe job duties performed:

Employer Name:

Employer's Phone Number:

(Area Code) Phone Number

Employer's Address:

Number, Street Name, Suite Number

City, State, Zip Code

Qualified Individual's Name:

Issuing Jurisdiction:

☐ Electric Utility

☐ Electric Cooperative

☐ Municipally Owned Utility

☐ Electrical Contractor

Texas Elec. Contractor License #

Describe job duties performed:



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JOURNEYMAN LINEMAN EXPERIENCE VERIFICATION FORM

THIS FORM **MUST** BE COMPLETED BY AN INDIVIDUAL QUALIFIED TO VERIFY JOURNEYMAN LINEMAN EXPERIENCE WHOM THE DEPARTMENT MAY CONTACT FOR VERIFICATION.

Applicant's Name:

Last, First, Middle, Suffix (Jr. Sr. III)

Qualifying Individual's Name:

Last, First Name

Phone Number:

(Area Code) Phone Number

Employer Name:

Address:

Number, Street Name, City, State, Zip Code

Period You Supervised Applicant:

Number of hours worked during this time period:

Start Date (month/day/year) To _____
End Date (month/day/year)

Did you supervise the electrical work of the applicant during the above dates?

☐ Yes ☐ No

Did the applicant hold a valid license during the dates listed above?

☐ Yes ☐ No

If YES, what was the license type? _____

Choose the correct type of work performed by this applicant:

☐ Installed Electrical Utility System

☐ Residential ☐ Commercial ☐ Industrial ☐ Exempt ☐ Other _____

☐ Maintained Electrical Utility System

☐ Residential ☐ Commercial ☐ Industrial ☐ Exempt ☐ Other _____

☐ Extended an Electrical Utility System

☐ Residential ☐ Commercial ☐ Industrial ☐ Exempt ☐ Other _____

☐ Connected Serviced Entrance Conductors to Utility System

☐ Residential ☐ Commercial ☐ Industrial ☐ Exempt ☐ Other _____

Detailed Description of work performed:

STATEMENT OF QUALIFIED INDIVIDUAL

QUALIFIED INDIVIDUAL'S STATEMENT: I have only verified actual experience that this applicant received while working under my supervision. I understand that I may be subject to disciplinary action if I verify experience other than that which was performed while the applicant was working under my supervision.

BY SIGNING THIS FORM, I CERTIFY THAT THE INFORMATION ON THIS FORM IS TRUE AND CORRECT.

Date Signed

Signature of Qualified Individual